

Induction

Welcome to Lancashire

<https://youtu.be/eDi2VZd42uQ>

Induction with Manager

- Induction Booklet completed
- Find out who your Early Years Consultant is
EarlyYearsCentre@lancashire.gov.uk
- Visit the [Early Years Professional Development Centre](#) or other events focusing on learning in the environment to be inspired

Keep in touch with your named EYFS Consultant and contact them for advice and support

Networking

Keeping up to date

- Join our private Facebook group www.facebook.com/groups/lancsearlyyears/
- Subscribe to our YouTube Channel
www.youtube.com/@LancsEarlyYears
- Look at our website in particular '[Leading your setting](#)' section

Training and Publications

Mandatory Training

- [Introduction to Safeguarding](#)
- [Designated Safeguarding Lead Training](#)
- [Paediatric First Aid](#)
- [Food Hygiene](#)

Supporting your role

Continue strengthening your knowledge to be the most effective room leader. You can do this by accessing the following training, articles and information or any alternative to support your practice.

- Book the '[Role of the Room Leader](#)' training course
- Purchase the webinar '[Developing Effective Systems for Supervision and Appraisal](#)' to ensure whole room involvement in your improvement plan (if applicable)

Supporting you to support your staff

- [Induction Toolkit](#) (If applicable)
- [Supervision and Appraisal Toolkit](#)
- [Promoting Staff Wellbeing](#)

Evaluating Practice

- Ensure you have a helicopter view of your room. Use the 'Audit' tool from the Room Leader training to identify strengths and areas to improve within your room from set up, resources, practice and knowledge.
- Be clear about your curriculum and expectations of staff on what you want children to know, do and remember by the time they move on to the next room or stage of learning.
- Review and support staff in undertaking the mandatory 2 year progress check

Liaise with the child's previous setting/childminder, or Key Person from the baby room, to inform the 2 year check.

- Undertake 'Peer Coaching' to look at areas to observe frequently and facilitate discussions on improving practice and enhancing knowledge.

Key Documents

- Statutory Framework for the Early Years Foundation Stage [Early years foundation stage \(EYFS\) statutory framework - GOV.UK](#)
- Development Matters [Development Matters - GOV.UK](#)
- Working with the revised EYFS Principles into Practice [Development Matters 2020](#)
- Birth to 5 Matters [Birth To 5 Matters – Guidance by the sector, for the sector](#)
- What to expect in the Early Years Foundation Stage: a guide for parents [What-to-expect-in-the-EYFS-complete-FINAL-16.09-compressed.pdf](#)
- Progress Check at age 2 [Progress check at age 2 - GOV.UK](#)
- Early Years Foundation Stage nutrition guidance [Early Years Foundation Stage nutrition - GOV.UK](#)
- Early Years Inspection Handbook [Early years inspection handbook - GOV.UK](#)

Getting organised

Create a yearly planner and plot out key dates such as:

Management of your room: staff training, management meetings, staff meetings, supervisions and appraisals (if applicable)

Parents: parent meetings, when the 2 year checks are due and when you'll need to liaise with parents about working on this. When you will work on transitions to new room/school.

